



Crested Butte Events, Inc. Rental Agreement

Reserving Equipment:

Equipment will be reserved upon receipt of a signed contract and a deposit of 50% of total charges; this deposit is non-refundable and will be paid by cash or check. Client must provide Crested Butte Events, Inc. with final count 14 days prior to event at which time a final invoice with balance due will be provided. Final payment will be required 1 week prior to event. No orders will be scheduled for delivery until full payment is received.

Missing or Damaged Items:

Missing or damaged items will be charged to the client at replacement cost. A detailed invoice of these items will be provided to the client.

Site Preparation:

Please be sure your site is ready, (lawns mowed, furniture moved, vehicles moved, etc.) before the crew is scheduled to arrive. If the site is not ready or accessible when the crew arrives, the client will incur an additional fee and/or equipment may not be delivered.

Client agrees to inform Crested Butte Events, Inc. in writing at least 10 days prior to event, of the existence and location of any underground utilities (i.e. phone lines, cable lines, sprinkler systems, water lines, gas lines, electric lines, septic system, etc.), or conditions that may interfere with the ability to stake and/or anchor equipment. Client will assume responsibility for all damages to underground utilities in absence of notice or incorrect location of utilities, Crested Butte Events WILL NOT BE LIABLE FOR ANY DAMAGES OR INJURY AT EVENT.

Delivery & Setup:

Crested Butte Events, Inc. will strive to accommodate client delivery request; however, delays and changes in the schedule are sometimes unavoidable. We try to communicate any scheduling changes as they occur. All items will be delivered and picked up at a designated location. The client must be available to count all items upon delivery and pickup; otherwise, Crested Butte Events, Inc. counts will be considered accurate. Orders are typically delivered 1-3 days in advance of your event while pickups occur 1-2 days following your event.

Clean-up & Preparation for Pickup:

All floral arrangement, trash, and decorations of any kind should be removed from tent or other rental equipment before scheduled pickup time. There will be an additional charge of \$50 per man-hour for any items that have not been removed. All chairs and tables should be stacked in designated location as delivered. Linens should be food and particle free and shaken out before being placed in laundry bags. Linens that are returned with burns, wax, holes, tears, permanently stained, wet or damp with mildew or otherwise unusable will be billed at replacement cost. Be sure to notify your caterer of these conditions.

Weather:

Client understands that tents are temporary structures designed to provide limited protection from weather conditions, primarily sun and rain; however there may be situations, particularly those involving strong winds and lightening, in which the tents will not provide protection and may even be damaged or blown over. Evacuation of tents to avoid possible injury is recommended when severe weather threatens the area where the tent is erected. People must leave the tents and not seek shelter in tents during such conditions. Because it may be difficult to determine if the weather is severe enough to necessitate evacuation, it is best to err on the side of caution. In other words, if in doubt, evacuate. Client agrees that in the event of a predicted or actual storm or excessive winds, Crested Butte Events, Inc. may dismantle any equipment that has been previously installed to ensure safety of all involved.



INDEMNIFICATION AND DEFENSE:

Client agrees that if any legal proceedings are brought against Crested Butte Events, Inc. to recover compensation for injuries to individuals or damages to personal property occurring in connection with the event Client will provide a defense for Crested Butte Events, Inc. and any of its employees named in such proceedings and will indemnify Crested Butte Events, Inc. and its employees for any judgment rendered against them.

Summary:

RESPONSIBILITY OF THE EQUIPMENT REMAINS WITH THE CLIENT FROM THE TIME OF DELIVERY TO THE TIME OF PICKUP. Please be sure all equipment is secured when not in use and protected from weather. All collection fees, attorney fees, court costs, or any expense involved in the collection of rental charges will be the client's responsibility. Be sure all equipment is returned according to these TERMS & CONDITIONS. The client is solely responsible for any additional charges incurred as a result of failure meet these conditions. I HAVE READ AND AGREE TO THE ABOVE TERMS & CONDITIONS AND ACKNOWLEDGE RECEIPT. THIS CONTRACT IS VALID FOR ALL RENTALS PURCHASED BY THIS CLIENT, AND SUPERCEDES ALL PRIOR CONTRACTS.

Printed Name: _____

Signature: _____

Date: _____

Payment Information:

Crested Butte Events accepts payment in cash and check. Client may also pay with credit card with the understanding that a 3.5% service fee will be added to the invoice total. Crested Butte Events also requires Client to provide valid credit card information to hold on file as a security deposit. Client's card will not be charged without notification from Crested Butte Events.

Card Type: _____

Card Number: _____

Expiration Date: ____/____ Security Code: _____

Contact Information:

Mailing Address: _____

Email: _____

Phone Number: _____

Event Date: _____

Venue Address: _____

Venue Contact Name & Phone Number: _____

Preferred Date to Drop Rentals: _____

Preferred Date to Pick-up Rentals: _____

A map and directions to your site would be greatly appreciated.

This Rental Agreement must be returned promptly with 50% deposit to maintain reservation. Keep a copy for your records.

Please make checks payable to Crested Butte Events, Inc.